



Academy attendance – what parents can do to help

Good attendance at the academy is crucial if students are to achieve their full potential. The academy is committed to supporting all families in maximising attendance. Parents can also play their part by working with the academy and their children to promote good attendance.

The following points will help parents to improve their child's attendance:

- phone the academy on your child's first day of absence and only allow days off for genuine illness
- ensure your child attends on time and every day
- where possible, try to arrange medical appointments out of school time. Always ensure your child attends immediately before and after medical appointments if appointments are unavoidable
- do not take holidays in term time
- know your child's attendance figure and talk to them about it;
- use the MyEd school app to keep up to date with your child's attendance
- talk to the academy very early on if you have any problems in relation to your child's attendance or if any problems arise
- praise and reward your child's good attendance

Let the academy help

Students can get worried about going to the academy. They may say they feel unwell. You may notice a pattern or find they are worried about a particular lesson, homework, friendship issues or bullying. Students need to know that academy staff will always help to resolve any problems they encounter. It is better to inform the academy early so this can be done quickly.

Parents can help by:

- listen to your child's concerns;
- reassure them that together we can sort the problem out;
- speak to the academy about the problem;
- be firm about attendance. If they are not at the academy it is harder to resolve a problem;
- talk regularly to your child about the academy and how they feel about it;
- look at your child's work and praise their efforts

We would like to take this opportunity to thank you for your support with your child's attendance. We welcome contact with the academy if you have any questions about attendance.

Your academy Attendance Officer is:

Contact number:

Email address:

Miss Courtney Coupe

01623 623559

ccoupe@queenelizabeths-ac.org.uk